

**Shipyard Plantation
Board of Directors
Minutes**

Present Members: Mr. Elwood Bish, Mr. John Bopp, Mr. Richard Jaynes, Mr. Don Manak, Mr. Kevin McMahon, Mr. Ken McNerney, Mr. Robert Moore, Mr. Joe Murray, Ms. Susan Roman, Mr. Gunther Schramm, Mr. Karl Sneed, Mr. Stan Snell, Mr. Jay Wiendl, and Mr. Jim Winner

Absent Members: Mr. Bob Brown, Mr. Bill Devine, Mr. Bob Holmes, Mr. John Kzenovitz, Ms. Kim Lutian, Mr. Joe Nahman, Mr. Rick Pfannenschmidt, and Mr. Michael Toland

Present Staff: Mrs. Sally Warren and Mrs. Meredith Simmons

Others Present: Mr. Tom Dunn and Ms. Jennifer Lyles

Date: April 25, 2013

1. Roll Call

The meeting was called to order at 4:00 p.m.

2. Review of Prior Minutes

The minutes of the prior meeting were reviewed and approved as written.

3. Town of Hilton Head Hurricane Debris Removal

Ms. Lyles addressed the Board regarding the Town's debris removal policies. She detailed response procedures for various levels to include emergency pushes to clear main roadways, priorities regarding critical areas, debris management and staging, collection sites for owner/resident dumping, and condominium and regime debris policies. Questions regarding debris staging after the Town's initial pushes and health and safety standards were addressed.

4. Financial Report

Mrs. Warren reported that income for the first three months was strong due to decal and beach club revenue and enhancement fee income. She reported that the total receivable as of March 31st was \$39,779.28, which indicates that only 2% have yet to pay their assessment. It was noted that this is one of the lowest percentages ever experienced for the month of March. She went on to report that security expenses were on target for March, and that landscape costs were 96% of the budgeted amount for the first quarter. She reported that general administration costs are on budget for the first quarter with high administration costs for annual bill mailings and annual meeting costs. She stated that general maintenance is under budget by