

SHIPYARD PROPERTY OWNERS' ASSOCIATION, INC.

CALL TO ORDER  
OF  
2022 ANNUAL MEETING  
SONESTA RESORT  
MARCH 8, 2022 at 4 PM

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**ORDER OF BUSINESS**

Welcoming Remarks

Roll Call

Approval of Prior Minutes

Financial Report

General Manager's Report, Meredith Elmore

Administrative Team Reports, Katelyn Coward & Anne Kropiewnicki

Commercial Partner Updates

Adjournment

**SHIPYARD` PROPERTY OWNERS' ASSOCIATION, INC.  
2022 ANNUAL MEETING NOTICE AND PROXY APPOINTMENT**

The **2022 SHIPYARD PROPERTY OWNERS' ASSOCIATION, INC.** Annual Meeting will held on March 8, 2022 at 4:00 p.m. at the Sonesta Resort. If you will not be attending the Annual Meeting in person (, please complete this Proxy Appointment and mail it back to SPOA for receipt prior to March 8, 2022 to the address below, or fax or email the signed Proxy Appointment to the fax number or email set forth below. If you are not sure whether you will be attending the Annual Meeting, please complete the Proxy Appointment and forward to SPOA. You may revoke your Proxy Appointment in the event you do attend the Annual Meeting. If you have any questions regarding this Notice and below Proxy Appointment, feel free to call SPOA General Manager Meredith Elmore at (843) 785-3310 ext. 1008 or SPOA Attorney Bob Deeb at (843) 785-5850.

Proxy Appointment. The undersigned Member of SHIPYARD PROPERTY OWNERS' ASSOCIATION, INC. has received the Notice of Annual Meeting of the Association to be held on March 8, 2022. Further, the undersigned Member hereby appoints the Association President Kevin McMahan or \_\_\_\_\_ to be the undersigned's proxy agent with power of substitution (if no name is entered, Association President Kevin McMahan will be the proxy agent). The proxy agent shall vote all Association votes held by the undersigned in his or her discretion as may properly come before the Annual Meeting, or any adjournments thereof.

Dated: \_\_\_\_\_, 2022                      Association Member

\_\_\_\_\_  
Please sign proxy exactly as your name appears on your Deed.

\_\_\_\_\_  
Please print name as it appears on your Deed.

\_\_\_\_\_  
Shipyard Mailing Address

When signing as attorney, executor, administrator, or trustee, please give your full title. If the Member is a corporation, sign the full corporate name by a duly authorized officer of the corporation. If title is held in the name of two or more persons, one owner only may be the designated Member or the Association and, therefore, that owner should sign as the designated Member.

**Please mail, fax or email this Proxy Appointment, so SPOA will receive this prior to March 8, 2022 to:**

Shipyard Property Owners' Association, Inc.  
10 Shipyard Drive  
Hilton Head Island, SC 29928  
Fax: (843) 785-5946  
Email: [operations@shipyardhhi.com](mailto:operations@shipyardhhi.com)

**PLEASE RETURN PROXY AS SOON AS POSSIBLE  
TO ENSURE A QUORUM IS ESTABLISHED**